

Owatonna, MN
Request for Qualifications
CLOSING DATE 3/21/2011
Request for Qualifications (RFQ)
Airport Architectural/ Engineering/ Planning Services

The City of Owatonna, Minnesota is requesting qualifications from consulting airport architectural / engineering / planning firms to provide services associated with airport improvements. The submitted RFQ may include:

1. Brief history of the firm and airport experience in areas of airport planning, engineering, and architecture.
2. Team members of firm and other key personnel that will be assigned to, and work on the Owatonna Degner Regional Airport projects, their experience and education.
3. List of current or recent projects, similar to those proposed at Owatonna, and location of projects.
4. Client references.
5. Evidence that the firm has established and implements an Affirmative Action Program.

The proposed projects which may be included, but are not limited to:

1. Airfield Pavement Maintenance and Rehabilitation
2. Master Plan Update
3. Airport Layout Plan (ALP) Update
4. Aircraft Parking and Ramp Area Construction
5. Land Acquisition
6. Environmental Assessment
7. T-Hangar Site Construction
8. T-Hangar Building Construction
9. Other Additional CIP-anticipated projects

A detailed proposal is not to be submitted at this time. Based on the information received, a firm may be selected directly or up to three (3) firms may be requested to attend an interview.

All services provided must be in compliance with current Federal Aviation Administration (FAA) and MnDOT requirements.

Nine copies of the statement of qualifications should be submitted to:

Mr. Dave Beaver
Airport Manager
City of Owatonna
540 West Hills Circle
Owatonna, MN 55060

The information should be submitted no later than 3:00 p.m., Monday, March 21, 2011.

The City of Owatonna intends to retain the selected firm for three to five years or until the above list of development items is completed. Negotiations for consulting fees will be accomplished after a firm has been selected.